

**Swiss Alpenhof Board Meeting Minutes**  
**August 29, 2023**

**Meeting Attended by:**

Stephanie Cannon – President  
Stacy Baker – Treasurer  
Tami Brown – Secretary  
Amy Hogan – Advisor  
Dan Winegar – Welch Randall Property Manager

**Key Decisions/Agreements/Information Discussed:**

1. Board member roles confirmed as stated above. Sherri Bozeman and Allison Dorius also named as advisors
2. There is an open claim with American Family, that the Association needs to provide additional information on
3. Agreed to meeting via ZOOM on Sep 13 at 2pm Mountain Time to discuss results of community roof inspections and agree on path forward for the community
4. Agreed on live (in-person) meeting Oct 9 at 7pm to discuss additional strategic items for the Association going forward

**Action Items:**

5. Dan to work with Stacy to get her up to speed on monthly financials process
6. Dan to follow up with Spectrum to ensure trees and bushes are trimmed by no later than Sep 15.
7. Stephanie to follow up with her roofing company regarding inspection of all 26 roofs
8. Stephanie to set up ZOOM meeting and send meeting invite to all BOD members for Sep 13 at 2pm Mountain Time to discuss results of community roof inspections and agree on path forward for the community
9. Tami to write announcement note for new Board members and send to Dan to publish by Sep 8
10. Tami to draft agenda for OCT 9 meeting